COMMITMENT TO COMPLIANCE

Everyone associated with the Hospital – including employees, board members, administrators, providers, contractors and volunteers – is expected to conduct themselves pursuant to high ethical, business, and legal standards. The Compliance Program Code of Conduct provides an overview of the standards everyone is expected to follow.

*If you suspect that someone is doing anything that is illegal, unethical or in violation of the Code of Conduct, you must report it.*

Examples of what must be reported:

- Questionable billing, coding or medical record documentation practices, including the improper altering of medical records or claims, or the forging of signatures
- Giving or accepting something of value in exchange for patient referrals
- Quality of care issues
- Unethical or illegal business practices
- Violations of HIPAA patient privacy standards
- Violations of HIPAA security standards (e.g., data breaches)

**How to Report Compliance Violations**

Raise Questions or Report Suspected Compliance Issues to:

- Your supervisor; or
- Contact the Chief Compliance Officer/Chief HIPAA Privacy & Security Officer at CorporateCompliance@jhmc.org; or
- Call the Compliance “Helpline” at 718-206-7892 (available 24/7).

- All reported compliance issues will be investigated
- Report the issue anonymously, if you wish, by calling the Helpline
- Retaliation or intimidation against anyone who in good faith raises a compliance issue or for other good faith participation in the Compliance and Program is prohibited